

Moniteau County Library Board Meeting August 16, 2023

Call to Order/Roll Call/Attendance

President Wolfe called the meeting to order at 10:05 a.m. Trustees in attendance were Mike Staton, Paul Bloch, Missy Hindman, and Mark Bogue. Library director Connie Beauchamp, library employee Jessica George, Garrett Fuller of the *California Democrat*, Oren Deaton, and Kristen Everett were also in attendance.

Public Comments

None

Approval of Minutes

Paul moved to approve the minutes of the July 19, 2023 meeting and the July 19, 2023 email vote. Missy seconded and the motion carried.

Financial Reports

Connie reported on deposit detail, check detail, invoices, balance sheet, and budget.

Director's Report

New Building Project: Connie has been working to create the new corporation with SAM.gov and acquiring a Dunns Number.

Building: The elevator was inspected as part of the maintenance contract. One light bulb was replaced.

Technology: No issues to report.

Outreach and Programs: Jessica George reported on the Summer Reading Program. It ran for 9 weeks (May 15-July 31) and provided 2,127 kids with 121 programs. Jessica and Connie feel the program was a big success.

Circulation and Inventory: July circulation was down, partially due to the July 4 weekend and the SRP prize plaza.

Old Business

Sapp Architects have agreed to our proposed changes in our contract. A USDA legal team is studying the contract and will offer their opinions.

Missy reported that she believes the plywood provided for signs is too rough to attach lettering to. She is investigating other possibilities.

Kristen Everett from the new building fundraising committee came to get an update on progress of the project. It was decided best to send donations through the library. It was also suggested the committee wait until further progress was made on the building plans before moving ahead.

New Business

Mark moved to accept a \$500 estimate from Ally Inspections to reinstall 2 double-sided shelving units that are stored in the basement. Paul seconded and the motion carried.

Paul moved to go into Closed Session pursuant to Section 610.021 of the MO Statutes, subsection to discuss (3) Personnel. Mark seconded and the motion carried unanimously.

Motion to Open Meeting

Mike moved to return to open session at 11:02 a.m. Paul seconded and the motion carried unanimously.

Announcements

Our next meeting date is Wednesday, September 20, 2023 at 10:00 a.m.

Adjournment

Paul moved to adjourn, Mike seconded and the motion carried. President Wolfe adjourned the meeting at 11:51 a.m.

Respectfully submitted: Mark Bogue