

## Moniteau County Library Board Meeting February 21, 2024

### Call to Order/Roll Call/Attendance

President Wolfe called the meeting to order at 10:01 a.m. Trustees in attendance were Paul Bloch, Missy Hindman, and Mark Bogue. Also in attendance were Garrett Fuller of the **California Democrat**, *Oren Deaton*, and Library Director, Ashli Wood.

### Public Comments

None

### Financial Reports

Missy moved to add Ashli to the library's account with Hawthorn Bank and to remove former director Connie Beauchamp. Mark seconded and the motion carried.

Ashli asked the board to consider new forms for presenting our financial reports. She thinks it would remove human error, save time, and save money by lessening the hours of our bookkeeper. She requested we try the new forms for a few months and then make an official decision.

Ashli reported on deposit detail, check detail, Profit and Loss Budget Sheet, and General Ledger all done on QuickBooks

### Director's Report

**General:** Ashli has met with Gloria Fordyce of the Missouri State Library. She has obtained much information and hopes to attend a New Library Directors' conference in June..

**Building:** An upstairs toilet is in need of repair. Paul is going to contact his son in law to assess the problem.

**Technology:** The computer tower in the director's office was moved to the catalog computer on the north side of the library.

Ashli asked the board to consider moving 4 computers from the west end of the library to the upstairs. This would provide patrons with a quiet or private environment.

**Outreach and Programs:** 5 storytimes were attended by 58. 1 adult program had 17 attendees and 1 adult program at a nursing home was attended by 6.

**Circulation and Inventory:** January circulation declined slightly from last year. A change in audiobooks and ebooks (Overdrive) may have caused this  
9 new patrons applied for cards in January. 6 were deleted giving us a patron total of 5,706.  
163 new items were added to our collections in January. 78 items were deleted for a collection total of 21,186.

### Old Business

Ashli reported that there is a Library Leave policy and everyone is within its boundaries at this time.

A meeting with Sapp Architects is to be arranged. Board members are encouraged to attend, ask questions, and express their ideas for the new library.

Paul and Ashli will investigate which account needs to be used to pay a bill to Sapp Architects. Ashli was added to the building committee for the new library.

### **New Business**

Missy moved to contract with Cali Mow to mow the library building site on an as needed basis. Paul seconded and the motion carried.

Ashli will investigate the CPI Office Contract with the library.

Mark moved to Go into Closed Session pursuant to Section 610.021 of the MO Statutes, subsection to discuss (3) personnel. Missy seconded and the motion carried unanimously.

### **Motion to Open Meeting**

Missy moved to return to open session at 11:14 a.m. Paul seconded and the motion carried unanimously.

### **Announcements**

Our next meeting date is Wednesday, March 20 at 10:00 a.m.

### **Adjournment**

Paul moved to adjourn the meeting. Missy seconded and the motion carried. President Wolfe adjourned the session at 11:15 a.m.

Respectfully submitted: Mark Bogue