

**Moniteau County Library
Board Meeting
January 19, 2022**

Call to Order/Roll Call/Attendance

President Mike Staton called the meeting to order at 10:00 a.m. Trustees in attendance were Lou Ann Wolfe, Missy Hindman, and Mark Bogue. Trustee Paul Bloch attended via speaker phone. Library employee, Erin Ogg and Library Director, Connie Walker were also in attendance.

Public Comments

None

Approval of Minutes

Mark moved to approve the minutes of the December 15, 2021 meeting. Lou Ann seconded and the motion carried.

Financial Report

Erin reported on deposit detail, check detail, balance sheet, invoice, and budget. Erin also reported on corrections to the 2021 budget and proposed changes for the 2022 budget. Paul moved we accept the corrections and changes. Mark seconded and the motion carried.

Director's Report

General: The 2022 Summer Reading Program Grant was awarded for \$7,923.00. Connie will receive grant management training on January 24.

Connie reported that she is 99% functional after receiving an additional steroid injection on her Workman's Comp Claim.

Building: Nothing to report

Technology: 22 computers are ready to have the hard drives programmed. An in-kind donation should cover the cost of this and provide monitors, keyboards, and mice.

The library will cover the cost of Windows 11 for the OS, Microsoft Office 2021 upgrade from Office 2016, and software security for the 14 public computers.

Once the project is completed we can sell the 14 older desktop computers that are being replaced.

A mid-March completion date is projected for this work.

Outreach and Programs: Adult Winter Check-out Challenge has 65 participants thus far. Weekly Preschool Story Time and monthly Adult Craft Night resumed this month. The Valentine Box decoration program is dependent on the schools' ability to participate.

Circulation/Inventory Report: December circulation showed an increase, but the 2021 Annual Circulation Report shows a decrease from 2020.

193 new library cards were issued in 2021. In the last 8 years we issued 2,039 library cards.

Our collections increased 1,268 items in 2021. 664 items were weeded. Space for new items is a continuing issue.

Old Business

Connie reported she had received no information on the feasibility study the board inquired about. She agreed to re-contact the architect for an update.

Mike reported that he received a "Request for Proposals" from the city of California for property on Oak Street. Sealed bids for this property will be accepted until 10 a.m. March 1, 2022.

Connie agreed to investigate demolition costs for the structures on the Oak Street property.

Connie also agreed to approach John Kay about drafting a letter to county banks about financing a loan for library construction and/or renovation.

Announcements

Our next meeting will be held at 10:00 a.m. on Wednesday, February 16, 2022

Adjournment

Mark moved to adjourn the meeting, Missy seconded and President Staton adjourned the meeting at 11:12 .m.

Respectfully submitted: Mark Bogue