

Moniteau County Library Board Meeting June 21, 2023

Call to Order/Roll Call/Attendance

President Mike Staton called the meeting to order at 10:00 a.m. Trustees in attendance were Missy Hindman, Lou Ann Wolfe, Paul Bloch, and Mark Bogue. Library Director, Connie Beauchamp, Oren Deaton, and Garrett Fuller of the *California Democrat* were also in attendance.

Public Comments

None

Approval of Minutes

Paul moved to approve the minutes of the May 10, 2023 meeting. Lou Ann seconded and the motion carried

Mark moved to approve the email vote of May 10, 2023 moving employee Carmen Belen to full time. Lou Ann seconded and the motion carried.

Paul moved to approve the May 16, 2023 email vote to hire a part time bookkeeper. Lou Ann seconded and the motion carried.

Paul moved to approve the May 19, 2023 email vote to allow a mural to be painted on the side of the library. Missy seconded and the motion carried.

Financial Reports

Connie reported on deposit detail, check detail, invoices, balance sheet, and budget

Director's Report

General: The process of rewriting some library policy to comply with the SOS Protection of Minors: 15 CSR 30-200.015 is in the works. The policy update will be ready for adoption at the July board meeting so the may be sent with our State Aid Application by July 31.

Building: John Kay will help us form a nonprofit entity that will have its name on the title and deed for our USDA-RA loan

Once a contract is signed with Sapp Design Architects they will need to complete a feasibility report for the USDA loan application.

The cooling system in Hyssel Hall is not functioning properly. Sorrels heating and cooling has been contacted to correct the problem.

Outreach and Programs: The Summer Reading Program continues: in High Point 56 readers attended 2 programs, in Jamestown 87 students attended 4 programs, in California 324 students will have attended 4 programs by Wednesday, July 29, 2023, 9 daycare groups participated, 3 day camps participated, and evening programs for tweens were rescheduled for 5 p.m. to avoid conflict with ball games.

Circulation and Inventory: 30 new cards were issued. 191 new items were added to the collection. Jessica has taken over putting materials in the system and is training Carmen to do

so. Carmen has taken over the ILL process, ordering new materials, and processing new materials for circulation after they have been added to the automation system
Materials from the new hispanic section have been very well received.

Old Business

It is unlikely we will be prepared to sign an agreement between owner and architect by July 1. After reviewing the proposed contract with Sapp Architects Oren Deaton pointed out several potential problems and suggested how to deal with each.

Missy reported on fundraising activities and a "future site" sign was discussed

Mike reported that in order for the mural to be painted on the side of the library we would need to sign a contract agreeing to leave the mural up for at least 20 years. Because of this caveat, Mark moved that we NOT agree to sign the contract. Missy seconded and the motion carried

New Business

Paul moved to go into closed session pursuant to Section 610.021 of the MO Statutes, subsection to discuss (3) personnel Mar seconded and the motion unanimously passed.

Motion to Open Meeting

Missy moved to return to open session, Paul seconded and the motion carried unanimously at 11:49 a.m.

Announcements

Our next meeting will be held Wednesday, July 19, 2023 at 10:00 a.m.

Adjournment

Paul moved to adjourn, Mark seconded, the motion carried and President Staton adjourned the meeting at 11:50 a.m.

Respectfully submitted: Mark Bogue