

Moniteau County Library Board Meeting March 20, 2024

Call to Order/Roll Call/Attendance

President Wolfe called the meeting to order at 10:00 a.m. Trustees in attendance were Missy Hindman, Paul Bloch, Mike Staton, and Mark Bogue. Also in attendance were Garrett Fuller of the *California Democrat*, Oren Deaton, and Library Director, Ashli Wood.

Public Comments

None

Financial Reports

The library's account with Hawthorn Bank now has Ashli's name on it and all information comes to her.

Ashli reported on balance sheet, deposit detail, check detail, profit/loss statement, and general ledger. The board seems receptive to the new format for financial reports.

Ashli asked about a number of voided checks she found in her office. She was directed to shred them after making sure they had been properly accounted for. A Commerce Bank credit card with Connie's name has been canceled.

Director's Report

General: CPI still plans to rent a room from the library. We are waiting on payment.

Our window cleaner is retiring and we will need to make new arrangements.

Ashli applied to the Missouri State Library for reimbursement for expenses under the Collaborative Summer Library Program Grant.

Ashli will officially start work full time on May 20, 2024.

Emily will do an Eclipse program designed by NASA at the library on April 1 at 12:00 p.m.

Building: The upstairs bathroom has been repaired by Mike Distler.

The front door has thawed out, but the lock is still problematic.

Community Connections has expressed interest in buying our current building.

Technology: Stimulus Technology dealt with pop up issues on Ashli's computer.

Rearranging computers on the main floor was discussed and Oren agreed to implement a new plan.

Sign up sheets for the computers have been started for all users.

Outreach and Programs: 62 attended 4 Storytimes, 8 attended Adult Craft Night, 6 attended an adult program at the nursing home, 13 attended an adult program provided with SB40, 132 people participated in the check-out challenge.

Circulation/Inventory: 14 applied for library cards in February, 6 patrons were deleted. Our patron total is now 5,719.

143 items were added to our collection, 6 were weeded. Our collection total is now 21,314.

Old Business

Paul suggested we have our architects move the mechanical courtyard for the new building from the roof of the plan to a location on the ground. The board agreed to have him contact Sapp about this issue.

New Business

Ashli was given permission to give away an old Nook and Kindle Fire found in the director's office.

QuickBooks Desktop is being discontinued. We may need to transition to the online version
Ashli requested the library purchase a Thermal Binding Machine. The board approved and will amend the budget to provide funds for the purchase.

Missy moved to go into closed session pursuant to Section 610.021 of the MO Statutes, subsection to discuss (3) personnel. Paul seconded and the motion carried unanimously.

Motion to Open Meeting

Missy moved to return to open session. Mark seconded and the motion carried unanimously.

Announcements

Our next meeting date is Wednesday, April 17, 2024 at 10:00 a.m.

Adjournment

Missy moved to adjourn the meeting, Mark seconded and the motion carried. President Wolfe adjourned the meeting at 11:16 a.m.

Respectfully submitted: Mark Bogue