

## **Moniteau County Library Board Meeting April 19, 2023**

### **Call to Order/Roll Call/Attendance**

President Mike Staton called the meeting to order at 10:02 a.m. Trustees in attendance were Missy Hindman, Paul Bloch, Lou Ann Wolfe, and Mark Bogue. Library Director, Connie Beauchamp, library employee, Erin Ogg, Garrett Fuller of the *California Democrat*, and Oren Deaton were also in attendance.

### **Public Comments**

None

### **Approval of Minutes**

Lou Ann moved to approve the minutes of the March 15, 2023 meeting. Missy seconded. Missy moved to approve the minutes of the Special Open Meeting on March 22, 2023. Lou Ann seconded. Both motions carried.

### **Financial Reports**

Erin reported on deposit detail, check detail, invoices, balance sheet, and budget. Paul moved to add a new line to the budget for the funds for our new building. Missy seconded and the motion carried.

### **Director's Report**

**General:** Connie reported that she had emailed Rep. Willard Haley, Senator Mike Bernskotter, and House Budget Chair Cody Smith about the possibility of libraries losing state money because of a House vote. She received replies from Rep. Haley, who voted to have the funds withheld from libraries, and from Senator Bernskotter's aid. If the funds are withheld we will lose about \$14,000 in the next fiscal year.

**New Building Project:** Connie is working on the USDA loan application, including the Applicant's Feasibility Report, Preliminary Architectural Feasibility Report, and Application for Federal Assistance.

Attorney John Kay has been approached about creating a non-profit organization interlocking with the library board using by-laws and resolutions provided by the USDA.

Connie contacted Lincoln Brown of the Mid MO Regional Planning Commission about an Environmental Review of our proposed building site. She was informed that it wasn't yet time for that work to be done.

Once our application has been submitted and accepted we will need to seek a construction loan from a local bank. We hope to do a RFP to 4 local banks.

**Building:** The Heyssel Hall AC unit was serviced for FREON.

Connie received an inquiry about purchasing the present library building. She is keeping a list of interested parties.

**Technology:** Our GFI Digital contract on the Richoh MPC2004 copy machine has been extended

**New Spanish Collection:** We are creating a new collection of Spanish language books including adult fiction, self help, and history.

**Outreach & Programs:** We are currently providing a weekly preschool story time and monthly adult craft nights, SB-40 Board Craft Time, California Care Center Craft Time, and adult book club.

Our summer reading program will run from May 22 to July 28. With summer school programs in Jamestown (May 15-June 8), High Point (May 15-May 26) and California (May 30-June 23).

**Circulation and Inventory:** Circulation continues to increase. Shelf space is a major issue. 220 new patrons have been issued library cards since March of 2022.

## **Old Business**

Concerns were raised about the Architect Standard Agreement Between Owner and Architect. Connie and Paul hope to express some of our concerns at a zoom meeting with the architects. All board members plan to read the agreement and discuss it again at a May 10 meeting. The need for a building committee was discussed. Mark moved that Connie, Paul, and Oren Deaton comprise the committee. Mike seconded and the motion carried.

## **New Business**

Paul moved to go into closed session pursuant to Section 610.021 of the MO Statutes, subsection 3 to discuss personnel at 11:23. Lou Ann seconded and the motion carried unanimously.

## **Motion to Open Meeting**

At 11:32 Mark moved to return to open session. Paul seconded and the motion carried unanimously.

## **Announcements**

Our next meeting was moved to Wednesday, May 10, 2023 at 10:00 a.m.

## **Adjournment**

At 11:33 Mark moved to adjourn. Lou Ann seconded. The motion carried and President Staton adjourned the meeting.