

## Moniteau County Library Board Meeting September 20, 2023

### Call to Order/Roll Call/Attendances

President Wolfe called the meeting to order at 10:01 a.m. Trustees in attendance were Paul Bloch, Missy Hindman, and Mark Bogue. Also in attendance were Oren Deaton, Garrett Fuller of the *California Democrat*, and Library Director, Connie Beauchamp.

### Public Comments

None

### Approval of Minutes

Paul moved to approve the minutes for the Tax Levy Hearing, August meeting, Email vote to fund Bank Account for Nonprofit Organization, and Email vote to Advertise Open Director Position with MLA. Mark seconded and the motion carried.

### Financial Report

Connie reported on deposit detail, check detail, invoices, balance sheet, and budget.

### Director's Report

**USDA-RA Application Process:** Connie has submitted the nonprofit's bylaws, and meeting minutes showing the elected board members for the USDA-RA staff to review.

Connie is working on the Application for Assistance.

The nonprofit is now registered with the US government's System for Award Management (SAM).

Connie has created notebooks for the legal documents of the nonprofit and for the loan application process.

**Building:** Adding the two-sided shelving in adult fiction worked well. The staff is doing more Interlibrary loans for books that are not in our collection.

**Technology:** The oldest Early Literacy computer has quit working.

**Outreach & Programs:** There were no programs in August, but programs resumed in September.

**Circulation & Inventory:** August circulation was about average. 181 new library cards were created in the first 8 months of 2023.

### Old Business

Language discussions for the agreement with our architect are ongoing. USDA made some wording suggestions and SDA seems agreeable.

The building committee had a meeting with our architects (SDA) and discussed some preliminary ideas.

Missy has been in contact with Mid MO Vinyl Graphics about our sign for the new property. They suggested wrapping our plywood pieces in aluminum with our sign printed on it. They quoted a cost of \$325 per panel. Lou Ann agreed to approach the Friends of the Library about helping to finance the costs of the signs.

### **New Business**

Paul moved to purchase a new Early Literacy computer. Missy seconded and the motion carried. Oren Deaton generously volunteered to donate the funds for the purchase.

### **Announcements**

Our next meeting will be held on Wednesday, October 18, 2023 at 10:00 a.m.

### **Adjournment**

Missy moved to adjourn, Mark seconded, the motion carried, and President Wolfe adjourned the meeting at 10:38 a.m.

Respectfully submitted: Mark Bogue